



City of Westworth Village  
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**CRIME CONTROL & PREVENTION DISTRICT  
MEETING MINUTES**

**TUESDAY  
JUNE 19, 2012**

**TIME: 5:00 PM**

**ATTENDEES:** Jill Patton Vice President  
Paul Hughes Director  
Patricia Stack Director  
Charles Mason Director  
Carol Borges Recording Secretary  
Doug Reim Police Chief  
Roger Unger City Administrator

**ABSENT:** Nick Encke President  
Ed Von Kohn Director  
Melva Campbell Director

**I. CALLED TO ORDER by Vice President Jill Patton at 5:01pm.**

**II. Approval of Minutes** from CCPD meeting on May 8, 2012.

- **MOTION** made by Charles Mason. **SECOND** by Patricia Stack. Motion passed unanimously, by a vote of 4 Ayes and 0 Nays.

**III. OPENED PUBLIC HEARING at 5:02pm.**

Public Hearing to receive input from the citizens of Westworth Village regarding the proposed Fiscal Year 2012-2013 CCPD Budget.

- Lynn Story, 5801 Holloway Street, asked for an explanation of the CCPD funds. Vice President Jill Patton explained that ½ cent sales tax funds the CCPD, not property taxes; therefore all shoppers, not just residents, bear the expense. Chief Reim stated that CCPD funds augment the overall police budget.

**IV. CLOSED PUBLIC HEARING at 5:04pm.**

V. Discuss and take action to **adopt Fiscal Year 2012-2013 CCPD Budget and submit to the City Council.**

- Charles Mason requested information on revenue vs expense, specifically shortfalls. City Administrator Roger Unger stated that the bank balance covers the shortfall, which has leveled out over a four year span. In this fiscal year, the CCPD funded two vehicles and the last radio payment. Next fiscal year's revenue is expected to increase due to new and projected businesses on the tax rolls. The only change on the budget, since the Board's last meeting in March, is the "salary adjustment allowance", which, by inclusion, will allow the Council to add a 3% cost-of-living increase to staff salaries, and eliminate the need for a second Board public hearing. The Council will hold a public hearing on the entire budget, as required by law. It is anticipated that the police department will acquire one new vehicle per year. Each vehicle in the fleet averages a 7 year life. Charles Mason stated that, fully equipped, the price of police vehicles has not increased much over the past several years. Patricia Stack asked if the PD is using the County's blanket order program for fleet purchases. Chief Reim stated that they use either the County or Fort Worth, whichever is more cost effective. Jill Patton requested that, if the body cameras, to be purchased next year, are used in an incident appropriate for public viewing, a presentation be made to the Board (similar to the recent incident debriefing given to Council on May 8<sup>th</sup>). Chief Reim stated that the City is ahead of the new laws [expected next year] for interview room taping.
- **MOTION** made by Charles Mason to adopt the Fiscal Year 2012-2013 CCPD Budget and submit to the City Council. **SECOND** by Paul Hughes. Motion passed unanimously, by a vote of 4 Ayes and 0 Nays.

VI. **Set next meeting date.** Jill Patton confirmed that the next scheduled meeting is December 11, 2012, tentatively at 5pm. City Secretary Carol Borges will confirm time and quorum.

VII. **ADJOURNED at 5:29pm.**

MINUTES APPROVED on this day, the 11<sup>th</sup> day of December, 2012.

Nick T Encke

Nick Encke, President

ATTESTED TO BY:

Carol Ann Borges

Carol Ann Borges, City Secretary  
City of Westworth Village, TX

